

**Procedures of the
Zhongguancun Science Park
Concerning Management of
Inviting Overseas Personnel
Specializing in Economic
Affairs, Trade, Science and
Technology to Enter China**



Procedures of the Zhongguancun Science Park Concerning Management of Inviting Overseas Personnel Specializing in Economic Affairs, Trade, Science and Technology to Enter China

Article 1 The Administrative Commission of the Zhongguancun Science Park and the administrative commissions of various sub-parks affiliated with it (the Haidian Sub-Park, the Fengtai Sub-Park, the Changping Sub-Park, the Electronics City Science Sub-Park and the Yizhuang Science Sub-Park) shall serve as the departments to handle and examine and approve this kind of work.

Article 2 Should the Administrative Commission of the Zhongguancun Science Park and the departments attached directly to it, and the administrative commissions of various sub-parks affiliated with it, as well as high-tech enterprises registered in these sub-parks, invite foreign personnel specializing in the economy, trade, science and technology (excluding those at and above the vice-ministerial level and foreign political dignitaries who have been relieved from their posts and now hold concurrent jobs in foreign-funded enterprises) to enter China to engage in economic, trade, scientific and technological activities, the relevant matters shall be examined and approved by the administrative commissions of the sub-parks where they are located.

Article 3 Should the above units (Article 2) invite Hong Kong or Macao personnel specializing in the economy, trade, science and technology (excluding officials of the governments of the special administrative regions) to come to interior areas to engage in economic, trade, scientific and technological activities, the relevant matters shall be examined and approved by the administrative commissions of the sub-parks where they are located.

Article 4 Other matters related to inviting overseas personnel to enter China shall be handled by the administrative commissions of the sub-parks where the parties concerned are located and submitted to the Administrative Commission of the Zhongguancun Science Park. The Administrative Commission of the Zhongguancun Science Park shall undertake to submit them to relevant municipal examination and approval departments for examination and approval in line with current provisions.

Article 5 Should the high-tech enterprises in various sub-parks invite overseas personnel specializing in the economy, trade, science and technology to enter China to engage in economic, trade, scientific and technological activities, in order to handle related matters, they shall carry the copies of their business licenses and those of the certificates on high-tech enterprises, fill in the "application form for inviting overseas personnel to come to China" and file applications to the administrative commissions of the sub-parks where they are located.

Article 6 Upon receiving the "application form for inviting overseas personnel to come to China," the administrative commissions of various sub-parks shall, within two working days (excluding the day when the application form is received), produce letters of invitation to those meeting required conditions, inform

the inviting units of receiving the letters, and submit the form to the Administrative Commission of the Zhongguancun Science Park for record.

Article 7 The Administrative Commission of the Zhongguancun Science Park shall be responsible for interpreting these Procedures.

Article 8 The unspecified matters in these Procedures shall be subject to relevant provisions of the state and Beijing Municipality.

Article 9 These Procedures shall take effect as of the date of promulgation.

Administrative Commission of the Zhongguancun Science Park

April 29th , 2000